

## **Grievance Redressal Mechanism**

We at SMFG India Home Finance Co. Ltd. are committed to our vision to be the Company of choice in financial services for our customers, employees, communities and stakeholders.

SMFG India Home Finance Grievance Redressal Mechanism articulates our objective to minimize the instances that give rise to customer complaints & create a review mechanism to ensure consistent and superior service behavior.

However, if you feel that we have fallen short of our promise, we assure you that we will provide a timely and complete resolution of complaint to your satisfaction. Please follow the steps mentioned below to register your complaint.

## LEVEL 1:

You can submit your complaint at any of the **Customer touch-points** as mentioned below.

- Our Customer Mobile App SMFG India Credit m-Connect, available on Android
- Customer Portal on www.grihashakti.com
- Email us at grihashakti@grihashakti.com
- Call our Customer Toll-free Helpline 1800 102 1003
- Visit our branch
- Write to SMFG India Home Finance Co. Ltd., Adani Inspire, Unit No. 503 & 504, 5th Floor, Main Road, G Block, Bandra Kurla Complex, Bandra (East), Mumbai-400051.

## LEVEL 2:

If there is a delay in the resolution of your complaint or you are not satisfied with the resolution provided to you on your complaint, you may write to our **Customer Complaint Redressal Cell** as mentioned below. You will receive an acknowledgment/interim response within 7 business days from the receipt of your complaint.

- Email ID CCRC@grihashakti.com
- Address Customer Complaint Redressal Cell (CCRC), SMFG India Home Finance Co. Ltd. Adani Inspire, Unit No. 503 & 504, 5th Floor, Main Road, G Block, Bandra Kurla Complex, Bandra (East), Mumbai-400051.

## LEVEL 3:

If you are not satisfied with the resolution provided to you by Customer Complaint Redressal Cell (CCRC), you may write to our **Grievance Redressal Officer** as mentioned below. You will receive an acknowledgment/interim response within 2 business days from the receipt of your complaint.

- Name Ms. Aarti Dhurandhar
- Email ID GRO@grihashakti.com
- Address Grievance Redressal Officer, SMFG India Home Finance Co. Ltd., Adani Inspire, Unit No. 503 & 504, 5th Floor, Main Road, G Block, Bandra Kurla Complex, Bandra (East), Mumbai-400051.

If you do not receive any response within one month from us or you are not satisfied with the resolution of your complaint, you may write to the **NHB Chief Grievance Redressal Officer** through any of the touch-points mentioned below.

- Online Grievance Registration & Information Database System at https://grids.nhbonline.org.in
- Post to Complaint Redressal Cell, National Housing Bank, Department of Regulation and Supervision, 4<sup>th</sup> Floor, Core 5A, India Habitat Centre, Lodhi Road, New Delhi - 110003